

SUAMAN DISTRICT ASSEMBLY 2026 FEE FIXING RESOLUTION

LICENCES/PERMITS							
Business Licences							
Main Item	Sub item	Description of Item	Frequency/ Measure				
				District	2024	2025	2026
1			Per Annum				
		CAT A - Slaughter House		240.00	150.00	150.00	150.00
		CAT B - Others		120.00	50.00	50.00	50.00
2		Adinkra Designers/Kente/Smock Weavers & Sellers	Per Annum				
		CAT A - Weavers & Sellers (Small)		60.00	50.00	50.00	50.00
		CAT B - Weavers Only (Small)		50.00	40.00	40.00	40.00
		CAT C - Sellers Only (Small)		45.00	30.00	30.00	30.00
3		Agro Chemical/Farm Inputs Dealers	Per Annum				
		CAT A - Distributors & Retailers		350.00	200.00	200.00	200.00
		CAT B - Manufacturers		250.00	150.00	150.00	150.00
		CAT C - Importers		200.00	150.00	150.00	150.00
		CAT D - Distributors		170.00	120.00	120.00	120.00
		CAT E - Retailers		400.00	200.00	200.00	240
		CAT F - Mobile Agro-Chemical van (per visit)		100.00	10.00	10.00	30
4		Agro Machine Dealers	Per Annum				
		CAT A - Importers		300.00	150.00	150.00	250
		CAT B - Retailers		150.00	100.00	100.00	150
5		Akpeteshie (liquor) Dealers	Per Annum				
	i.	Manufacturers (Distillers)					
		CAT A - Large Scale		350.00	150.00	150.00	240
		CAT B - Medium Scale		150.00	120.00	120.00	150
		CAT C - Small Scale		75.00	75.00	75.00	120
	ii.	Distributors					
		CAT A - Large scale		350.00	150.00	150.00	240
		CAT B - Medium Scale		150.00	120.00	120.00	150
		CAT C - Small Scale		75.00	75.00	75.00	120
	iii.	Home Based/Farm Site					
		CAT A - Pito (daily brewing)		50.00	30.00	30.00	40
		CAT B - Palm Wine Tappers		35.00	15.00	15.00	20
	iv.	Akpeteshie Sellers Only		150.00	60.00	60.00	100

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6	Aluminium Fabricators (Doors/Windows/Frame)	Per Annum				
	CAT A - Large Scale		1,500.00	500.00	500.00	800
	CAT B - Medium Scale		1,200.00	400.00	400.00	500
	CAT C - Small Scale		750.00	300.00	300.00	400
	CAT D - Others		350.00	84.00	84.00	150
7	Aluminium Pot Dealers ('Dadesen')	Per Annum				
	CAT A - Manufacturers		150.00	100.00	100.00	100.00
	CAT B - Distributors		120.00	96.00	96.00	96.00
	CAT C - Retailers		75.00	60.00	60.00	60.00
8	Aluminium Product Distributors	Per Annum				
	CAT A - Large Scale		400.00	200.00	200.00	200.00
	CAT B - Medium Scale		200.00	120.00	120.00	120.00
	CAT C - Small Scale		100.00	96.00	96.00	96.00
9	Aluminium Product Retailers	Per Annum				
	CAT A - Store (Large)		100.00	72.00	72.00	72.00
	CAT B - Container/Kiosk (Medium)		75.00	72.00	72.00	72.00
	CAT C - Table Top (Small)		50.00	50.00	50.00	50.00
10	Arts & Handicraft Dealers	Per Annum				
	CAT A - Producers (Small)		150.00	100.00	100.00	100.00
	CAT B - Retailers Only		250.00	120.00	120.00	120.00
	CAT C - Container/Kiosk		200.00	70.00	70.00	70.00
	CAT D - Table Top		100.00	50.00	50.00	50.00
11	Artisans (Self Employed)	Per Annum				
	Masons, Carpenters, Plumbers, Electricians, Painters, Steel Benders, Tile Layers etc.		120.00	100.00	100.00	150
12	Auto Mechanics/ Electricians/Sprayers Etc.	Per Annum				
	i. Arc Welders					
	CAT A - Light vehicle repairs, Container Shops and Iron Gates		150.00	100.00	100.00	150
	ii. Argon (Aluminium) Welders		100.00	100.00	100.00	150
	iv. Auto Body Repairers					
0	CAT A - Informal Garage with Shop		1,000.00	300.00	300.00	400
	CAT B - Informal Garage without Shop		750.00	200.00	200.00	300
	CAT C - Others		500.00	150.00	150.00	200
	v. Auto Electricians					
	CAT A - With Battery Charging		100.00	96.00	96.00	120

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		CAT B - Without Battery Charging		100.00	50.00	50.00	100
	vi.	Auto Mechanics					
		CAT A - Light Duty Trucks (3 to 5 tonnes)		100.00	96.00	96.00	120
		CAT B - Light Duty Vehicles (Below 3 tonnes)		60.00	60.00	60.00	120
	vii.	Auto Sprayers					
		CAT A - Spraying without Oven		250.00	150.00	150.00	200
	viii.	Auto Upholstery					
		CAT A - Moulding and Seat Cover Sewing		100.00	100.00	100.00	100
		CAT B - Seat Cover Sewing		50.00	50.00	50.00	50
	ix.	Vulcanisers					
		CAT A - Tyre Repairs only		40.00	40.00	40.00	60
	x.	Brake Specialist		150.00	100.00	100.00	
	xi.	Carburetor Specialist		150.00	100.00	100.00	120
	xii.	Plastic Welders and Fabricators		150.00	100.00	100.00	100.00
	xiii.	Radiator Specialist		150.00	100.00	100.00	100.00
	xiv.	Multiple Service Providers for Auto Works					
		CAT A - Large Scale		100.00	90.00	90.00	90.00
		CAT B - Medium Scale		75.00	75.00	75.00	75.00
		CAT C - Small Scale		60.00	60.00	60.00	60.00
13		Bags and Suitcases Dealers	Per Annum				
		CAT A - Large Scale		250.00	150.00	150.00	200
		CAT B - Medium Scale		150.00	120.00	120.00	150
		CAT C - Small Scale		75.00	72.00	72.00	120
14		Barbering Shop (floor space and number of points)	Per Annum				
		CAT A - Large Shop (above 5 points)		100.00	100.00	100.00	150
		CAT B - Medium Shop (3-5 points)		100.00	96.00	96.00	120
		CAT C - Small Shop (1-2 points)		70.00	60.00	60.00	100
		CAT E - Barbering accessory shop		60.00	50.00	50.00	100
15		Bath House Operators	Per Annum				
		CAT A - 13 showers and above		120.00	60.00	60.00	60.00
		CAT B - 9-12 Showers		100.00	48.00	48.00	48.00
		CAT C - 8 Showers and below		75.00	36.00	36.00	36.00

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16		Bakeries	Per Annum				
		CAT A - Medium Scale		200.00	150.00	150.00	240
		CAT B - Small Scale		100.00	120.00	120.00	150
17		Beer/Wine/Spirits/Soft Drinks Sales	Per Annum				
		CAT A - Depots		1,100.00	700.00	700.00	1000
		CAT B - Wholesale		1,000.00	700.00	700.00	800
		CAT C - Retail		750.00	250.00	250.00	350
18		Bicycles/Tricycles/Motorcycles Dealers	Per Annum				
		CAT A - Sales Outlets (Large)		500.00	300.00	300.00	300.00
		CAT B - Sales Outlets (Small-Medium)		300.00	250.00	250.00	250.00
		CAT C - Tricycles Only		200.00	200.00	200.00	200.00
		CAT D - Bicycles Only		150.00	120.00	120.00	120.00
20		Bicycles/Tricycles/Motorcycles Parts Sales	Per Annum				
		CAT A - Multiple Products		170.00	150.00	150.00	150
		CAT B - Motorcycle/Tricycle with Parts		500.00	150.00	150.00	250
		CAT C - Motorcycle/Tricycles		125.00	96.00	96.00	120
		CAT D - Bicycle with Parts		100.00	84.00	84.00	100
		CAT E - Bicycles		75.00	60.00	60.00	100
21		Bicycle/ Tricycle/ Motorcycle Repairers	Per Annum				
		CAT A - Tricycle/ Motorcycle		40.00	40.00	40.00	40.00
		CAT B - Bicycle		10.00	10.00	10.00	10.00
22		Bill Boards/Outdoor Adverts	Dependent on class of access				
	i.	Bill Boards (e.g. Road Arches, Unipole spectacular, LEDs, Building wrap or Wall Drape signs, Vehicular Adverts, Banners)	Per m ²				
		CAT A - Large Size		3,000.00	1,500.00	1,500.00	1,500.00
		CAT B - Medium Size		800.00	600.00	600.00	600.00
		CAT C - Small Size		500.00	400.00	400.00	400.00
		CAT D - Banners		100.00	20.00	20.00	20.00
		Other Adverts		100.00	50.00	50.00	50.00
	iv.	Flag Poles	Per Annum				
		CAT A - Large Size		350.00	100.00	100.00	100.00
		CAT B - Small Size		292.00	50.00	50.00	50.00
	vi.	Lamp Post Advertisement (Street Light Poles)	Per Annum	220.00	72.00	72.00	72.00

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	vii.	Posters	Per Day	6.00	1.00	1.00	1.00
23		Blacksmith	Per Annum	75.00	60.00	60.00	60.00
24		Blocks & Concrete Producers	Per Annum				
		CAT A - Machine for blocks only		420.00	120.00	120.00	120.00
		CAT B - Manual blocks only		350.00	120.00	120.00	120.00
		CAT C - Small Scale (Manual design blocks/columns only)		250.00	120.00	120.00	120.00
		CAT D - Tiles/Pavement Blocks and Terrazzo Works (Chipping)		250.00	250.00	250.00	250.00
26		Book, Stationery, Office Equipment, Computer & Accessory, etc. Shops	Per Annum				
		CAT A - Book Shops, Stationeries		1,000.00	500.00	500.00	500.00
		CAT B - Stationery Only		250.00	150.00	150.00	200
		CAT C - Books Only		300.00	120.00	120.00	150
		CAT D - Table Top/Truck Pusher		150.00	40.00	40.00	100
		CAT E - Mobile Vans		300.00	100.00	100.00	150
27		Bolt and Knot Dealers	Per Annum				
		CAT A - Shop		250.00	200.00	200.00	200
		CAT B - Table Top		100.00	70.00	70.00	70
28		Boutiques	Per Annum				
		CAT A - Medium Size		350.00	150.00	150.00	250
		CAT B - Small Size		250.00	150.00	150.00	200
		CAT C - Others		700.00	120.00	120.00	150
30		Building Material Dealers – Retail	Per Annum				
		CAT A - Large Scale		1,000.00	500.00	500.00	700
		CAT B - Medium Scale		800.00	250.00	350.00	500
		CAT C - Small Scale (Containers/ Kiosk)		500.00	200.00	200.00	400
31		Business Centres	Per Annum				
		CAT A - Internet, Word Processing, Printing and Copying Services		600.00	400.00	400.00	500
		CAT B - Word Processing, Printing and Copying Services		600.00	300.00	300.00	400
		CAT C - Secretarial Services (Typing and Printing Services)		500.00	150.00	150.00	300
32		Butcher's Licence	Per annum				
		Butcher registration		200	100.00	100.00	150

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	Butcher License renewal		200	100.00	100.00	150
	CAT 'A'		130.00	120.00	120.00	150
	CAT 'B' Other towns		150.00	80.00	80.00	120
34	Car Washing Bay	Per Annum				
	CAT A - Jet and Manual Washing		500.00	250.00	250.00	350
	CAT B - Jet Washing Only		300.00	150.00	150.00	250
	CAT C - Manual Washing Only		300.00	80.00	80.00	200
35	Carpentry Workshops	Per Annum				
	CAT A - All Works		350.00	250.00	250.00	300
	CAT B - Furniture (plus upholstery)		300.00	150.00	150.00	250
	CAT D - Furniture Only		300.00	200.00	200.00	250
	CAT E - Minor Works		260.00	120.00	120.00	150.00
36	Casino/ Betting Companies	Per Annum				
	CAT 'A'		10,000.00	5,000.00	6,000.00	9,000.00
	CAT 'B'		6,000.00	1,600.00	1,600.00	4,000.00
	CAT 'C'		4,000.00	1,000.00	1,000.00	3,500.00
37	Contracted Caterers (e.g. School Feeding)	Per Annum				
	CAT A - Above 1,000 pupils		500.00	200.00	200.00	300
	CAT B - Above 500 to 1,000 pupils		400.00	250.00	250.00	250
	CAT C - Up to 500 pupils		300.00	200.00	200.00	150
38	CD Sellers (Audio/Video)	Per Annum				
	CAT A - Shops		170.00	100.00	100.00	100.00
	CAT B - Table Tops		50.00	50.00	50.00	50.00
	CAT C - Mobile Vans		30.00	20.00	20.00	20.00
39	Ceramics/Pottery Producers/Sellers	Per annum				
	CAT 'A'		60.00	60.00	60.00	60.00
	CAT 'B'		40.00	40.00	40.00	40.00
40	Ceremonial Hiring Services	Per Annum				
	CAT A - Canopies, Chairs, Tables		300.00	200.00	200.00	200.00
	CAT B - Single Item of above		150.00	100.00	100.00	100.00
	CAT C - Spinners		250.00	200.00	200.00	200.00
	CAT D - Live Band, Brass Band		300.00	250.00	250.00	250.00
	CAT E - Musical/Dance Groups/Concert/Video Show		170.00	150.00	150.00	150.00
41	Cigarette Dealers	Per Annum				
	CAT B - Distributors		1,000.00	500.00	500.00	900.00
	CAT C - Retailers		600.00	200.00	200.00	500.00
42	Cleaning Companies	Per Annum				

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		CAT A - Household/Office (Large)		500.00	200.00	200.00	200.00
		CAT B - Household/Office (Small)		250.00	200.00	200.00	200.00
43		Cocoa Residue Buying Companies	Per Annum				
		CAT 'A'		500.00	200.00	200.00	300.00
		CAT 'B'		250.00	100.00	100.00	200.00
44		Cocoa/ Shea Nut/Cotton Buying Companies	Per Annum				
		CAT A - Large Scale (PBC)		4,500.00	4,500.00	4,500.00	4,500.00
		CAT B - Medium Scale (Akufo Adamfo Marketing Olam, CDH Commodities, Adwumapa Buyers, FEDCO, Transroyal GH Ltd, Sika Aba Co. Ltd, Diaby Company Ltd, etc)		2,500.00	2,500.00	2,500.00	2500
		CAT C - Small Scale (Brosaman Buying Co. & Abapa Golden Ltd, etc)		1,200.00	1,200.00	1,200.00	1,500.00
45		Coffin Dealers	Per Annum				
		CAT A - Manual (Manufacture & Sale)		500.00	150.00	200.00	300.00
		CAT B - Sales Outlets		350.00	200.00	150.00	250.00
		CAT C - Manufacturers Only		250.00	150.00	150.00	200.00
47		Cold Storage Facilities	Per Annum				
	i.	Non-Importers with Containerised Cold Storage Facilities (Local)					
		CAT A - 40 Footer Container		850.00	500.00	500.00	600
		CAT B - 20 Footer Container		400.00	250.00	250.00	300.00
		CAT C - Below 20 Footer Container		300.00	200.00	200.00	250.00
		CAT D - Deep freezer		300.00	120.00	120.00	200.00
48		Commercial Houses/Departmental Stores	Per Annum				
		CAT A - Small Supermarkets		2,000.00	500.00	600.00	800.00
		CAT B - Neighbourhood Shops		1,000.00	350.00	400.00	500.00
		CAT C - Containers/Small Shops		200.00	120.00	120.00	150.00
49		Commercialised State Companies/Corporations	Per Annum				
		Business Operating Permit		5,000.00	3,000.00	3,000.00	3,000.00
		CAT A - Branch Offices		9,000.00	4,500.00	4,500.00	4,500.00

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		CAT B - District Offices		7,500.00	3,000.00	3,000.00	3,000.00
		CAT C - Local Offices		2,000.00	1,500.00	1,500.00	1,500.00
50		Commissioner of Oath/Letter Writers	Per Annum				
		CAT 'A'		60.00	48.00	48.00	48.00
		CAT 'B'		40.00	20.00	20.00	20.00
51		Communication Mast Operating Licence	Per Annum /per mast				
		CAT A - 1-10 Masts		2,070.00	1,800.00	1,800.00	2,070.00
		CAT B - 11-20 Masts		730.00	730.00	730.00	730.00
		CAT C - 21-30 Masts		620.00	620.00	620.00	620.00
		CAT D - 31-40 Masts		430.00	430.00	430.00	430.00
		CAT E - Above 40 Masts		300.00	300.00	300.00	300.00
52		Computer/Accessories/ Office Equipment Repairs	Per Annum				
		CAT A - Medium Scale		300.00	120.00	120.00	120.00
		CAT B - Small Scale		120.00	100.00	100.00	100.00
53		Condiments/Confectioneries (e.g. Biscuits, toffees and spices)	Per Annum				
		CAT A - Retail		120.00	100.00	100.00	100.00
		CAT B - Table Top		50.00	50.00	50.00	50.00
54		Console (Consul) Games Operators	Per Annum				
		CAT 'A'		2,200.00	1,500.00	1,500.00	1,500.00
		CAT 'B' (Roving)		400.00	400.00	400.00	400.00
55		Contractors/Suppliers (Registration)	Onetime				
	A.	CAT A - Roads and Bridge Works					
	i.	Class A					
		A1		1,250.00	800.00	800.00	800.00
		A2		870.00	600.00	600.00	600.00
		A3		500.00	400.00	400.00	400.00
		A4		300.00	200.00	200.00	200.00
	ii.	Class B					
		B1		1,250.00	800.00	800.00	800.00
		B2		870.00	600.00	600.00	600.00
		B3		500.00	400.00	400.00	400.00
		B4		300.00	200.00	200.00	200.00
	iii.	Class S					
		S1		750.00	500.00	500.00	500.00
		S2		500.00	300.00	300.00	300.00
		S3		250.00	200.00	200.00	200.00
		S4		150.00	120.00	120.00	120.00

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	B.	CAT B - Building/Civil Works					
	i.	Class D					
		D1		750.00	500.00	500.00	500.00
		D2		400.00	300.00	300.00	300.00
		D3		200.00	200.00	200.00	200.00
		D4		100.00	100.00	100.00	100.00
	ii.	Class K					
		K1		900.00	600.00	600.00	600.00
		K2		600.00	400.00	400.00	400.00
		K3		250.00	200.00	200.00	200.00
		K4		200.00	150.00	150.00	150.00
	C.	CAT C - Electrical Works (Class E)					
		E1		170.00	150.00	150.00	150.00
		E2		120.00	100.00	100.00	100.00
		E3		60.00	50.00	50.00	50.00
		E4		50.00	40.00	40.00	40.00
	D.	CAT D - Plumbing Works (Class G)					
		CAT A - G1		240.00	150.00	150.00	150.00
		CAT B - G2		60.00	50.00	50.00	50.00
		CAT C - G3		30.00	20.00	20.00	20.00
	E.	All Other Contractors					
		CAT A - Assembly Revenue Contractors		500.00	300.00	300.00	300.00
		CAT B - Private Revenue Contractors		400.00	200.00	200.00	200.00
		CAT C - Disinfestation Agencies		150.00	120.00	120.00	120.00
		CAT D - Agents of Utility Company		120.00	100.00	100.00	100.00
		CAT E - Timber Contractor		2,500.00	2,000.00	2,000.00	2,000.00
56		Contractors' Licence (Renewal)	Per Annum				
	A.	CAT A - Roads and Bridge Works					
	i.	Class A					
		A1		625.00	400.00	400.00	400.00
		A2		435.00	300.00	300.00	300.00
		A3		250.00	200.00	200.00	200.00
		A4		150.00	100.00	100.00	100.00
	ii.	Class B					
		B1		625.00	400.00	400.00	400.00
		B2		435.00	300.00	300.00	300.00
		B3		250.00	200.00	200.00	200.00

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	B4		150.00	100.00	100.00	100.00
iii.	Class S					
	S1		375.00	250.00	250.00	250.00
	S2		250.00	150.00	150.00	150.00
	S3		125.00	100.00	100.00	100.00
	S4		800.00	600.00	600.00	600.00
B.	CAT B - Building/Civil Works					
i.	Class D					
	D1		380.00	250.00	250.00	250.00
	D2		200.00	150.00	150.00	150.00
	D3		100.00	100.00	100.00	100.00
	D4		50.00	50.00	50.00	50.00
ii.	Class K					
	K1		450.00	300.00	300.00	300.00
	K2		300.00	200.00	200.00	200.00
	K3		125.00	100.00	100.00	100.00
	K4		100.00	75.00	75.00	75.00
C.	CAT C - Electrical Works (Class E)					
	E1		90.00	75.00	75.00	75.00
	E2		62.00	50.00	50.00	50.00
	E3		30.00	25.00	25.00	25.00
	E4		25.00	20.00	20.00	20.00
D.	CAT D - Plumbing Works (Class G)					
	CAT A - G1		120.00	75.00	75.00	75.00
	CAT B - G2		30.00	25.00	25.00	25.00
	CAT C - G3		12.00	10.00	10.00	10.00
E.	All Other Contractors					
	CAT A - Assembly Revenue Contractors		250.00	150.00	150.00	150.00
	CAT B - Private Revenue Contractors		200.00	100.00	100.00	100.00
	CAT C - Disinfestation Agencies		75.00	60.00	60.00	60.00
	CAT D - Agents of Utility Company		60.00	50.00	50.00	50.00
	CAT E - Timber Contractor		2,500.00	2,000.00	2,000.00	2,000.00
57	Cooking/Household Utensil Sales	Per Annum				
	CAT 'A'		180.00	120.00	120.00	120.00
	CAT 'B'		120.00	100.00	100.00	100.00
	CAT 'C'		60.00	60.00	60.00	60.00

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58	Cosmetics Production	Per Annum				
	CAT 'A'		750.00	100.00	100.00	100.00
59	Cosmetic/Personal Care/Hair Product Sales	Per Annum				
	CAT A - Retail		300.00	150.00	150.00	150.00
	CAT B - Table top		60.00	60.00	60.00	60.00
	CAT C - Other Communities		60.00	40.00	40.00	40.00
61	Curtains/Carpets etc. Sales	Per Annum				
	CAT 'A'		120.00	100.00	100.00	200
	CAT 'B'		75.00	70.00	70.00	150
	CAT 'C'		50.00	40.00	40.00	100
62	Churches	Per Annum				
	CAT 'A' 1 Storey Building		1,000.00	800.00	800.00	800.00
	CAT 'B' 2 Storey Building		1,500.00	1,000.00	1,000.00	1,000.00
	CAT 'C' Storey Building		1,500.00	1,200.00	1,200.00	1,200.00
63	Digital Embroidery Companies	Per Annum				
	CAT 'A'		500.00	200.00	200.00	200.00
64	Dislodging Companies	Per Annum				
	CAT 'A'		350.00	200.00	200.00	200.00
	CAT 'B'		250.00	150.00	150.00	150.00
65	Dog Licence	Per Annum	10.00	10.00	10.00	10.00
66	Dressmakers/Tailors (Non-Industrial)	Per Annum				
	CAT A - Medium Scale		90.00	84.00	120.00	150
	CAT B - Small scale		60.00	60.00	100.00	120
	CAT C - Other Communities		50.00	60.00	80.00	100
67	Dressmaking/Tailoring Services	Per Annum				
	CAT A - Knitting, Haberdashery and Embroidery		120.00	100.00	120.00	150
	CAT B - Knitting and Embroidery		120.00	100.00	100.00	120
	CAT C - Embroidery only		100.00	100.00	100.00	120
	CAT D - Knitting only		100.00	100.00	100.00	120
	CAT E - Haberdashery Only (sewing items - large)		250.00	150.00	150.00	200
	CAT F - Haberdashery Only (Small)		120.00	100.00	100.00	150
68	Drilling Companies	Per Annum				
	i. Mining					
	CAT A - Exploration & Prospecting - (Large)		18,000.00	10,000.00	10,000.00	10,000.00
	CAT B - Exploration & Prospecting - (Small)		12,000.00	7,000.00	7,000.00	8,000.00
	CAT C - Ancillary Services		10,800.00	5,000.00	5,000.00	6,000.00
	iii. Water (Borehole)					

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		CAT A - Exploration & Prospecting - (Large)		3,500.00	2,500.00	2,500.00	2,500.00
		CAT B - Exploration & Prospecting - (Small)		2,500.00	1,500.00	1,500.00	1,500.00
69		Educational Institutions – Private	Per Annum				
	i.	Pre-school Facilities					
		CAT A - Day Care/Crèche/Nursery/KG/ preschool		1,100.00	300.00	300.00	400
		CAT B - Day Care/Crèche/Nursery/KG middle Class		350.00	200.00	200.00	300
		CAT C - Day Care/Crèche/Nursery		500.00	200.00	200.00	300.00
		CAT D - Day Care/Crèche		400.00	150.00	150.00	300.00
		CAT E - Day Care or Crèche or Nursery or KG only		400.00	100.00	100.00	300.00
	ii.	Primary Schools/Junior High Schools					
		CAT 'A'		1,700.00	350.00	350.00	400
		CAT 'B'		1,100.00	300.00	300.00	350
		CAT 'C'		300.00	200.00	200.00	300
		CAT 'D'		200.00	200.00	200.00	250
71		Egg Dealers	Per Annum				
		CAT A - Wholesale		120.00	100.00	100.00	120
		CAT B - Retail Shops		75.00	60.00	60.00	100
		CAT C - Mobile Retail		80.00	70.00	70.00	100
72		Electrical Appliances (New & Second-hand)	Per Annum				
		CAT A - Retailers (Large)		1,500.00	250.00	400.00	500
		CAT B - Retailers - (Small)		800.00	150.00	150.00	400
		CAT C - Table Top		200.00	80.00	80.00	150
		CAT D - Other Communities		120.00	50.00	50.00	100
73		Electronic/Home Appliances/Shops (New & Second Hand)	Per Annum				
		CAT A - Retailers (Shops and Containers - Large)		1,200.00	200.00	200.00	300
		CAT B - Retailers (Shops and Containers - Small)		900.00	120.00	120.00	250
		CAT C - Retailers (Table Top-Medium)		600.00	100.00	100.00	150
		CAT D - Retailers Table Top - Small)		300.00	60.00	60.00	100
74		Electronic Media (Radio) Operators	Per Annum				

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		CAT A - District		1,200.00	1,000.00	1,000.00	1200
		CAT B - Community		500.00	300.00	300.00	300
		CAT C - Information Centres (Urban)		250.00	120.00	120.00	200
		CAT D - Information Centres (Rural)		200.00	100.00	100.00	150
75		Fabric Dealers – Sales	Per Annum				
		CAT A - Retail		250.00	80.00	80.00	150
		CAT B - Table Top		200.00	40.00	40.00	100
76		Financial Institutions (Banking)	Per Annum				
		CAT A - Branch/District Office		10,000.00	7,000.00	7,000.00	7,000.00
		CAT B - Agency Office		6,000.00	3,000.00	3,000.00	3,000.00
		CAT C - Rural Bank		5,000.00	3,000.00	3,000.00	3,000.00
		CAT D - Agency Office (Rural Bank)		3,500.00	2,000.00	2,000.00	2,500.00
		CAT E - Mobilisation Centres/Vans		1,500.00	450.00	450.00	1,000.00
77		Financial Institutions (Non-Banking)	Per Annum				
	ii.	Micro-Finance Institutions					
	-	Saving and Loans Company/Credit Unions					
		CAT A - Head Office		2,700.00	1,300.00	1,300.00	1,500.00
		CAT B - Branch Office		900.00	900.00	900.00	1,000.00
		CAT C - Collection Points		800.00	500.00	500.00	600.00
		CAT D - Susu Collectors		700.00	500.00	500.00	600.00
		CAT E - Mobile Bankers		600.00	300.00	300.00	500.00
	-	Mobile Money					
		CAT 'A'		400.00	200.00	200.00	300.00
		CAT 'B'		300.00	150.00	150.00	250.00
		CAT 'C'		250.00	100.00	100.00	200.00
78		Fish Farming Companies	Per Annum				
		CAT C - Small Scale		50.00	40.00	40.00	100.00
79		Funeral – Undertaker’s Licence	Per Annum				
		CAT 'A'		500.00	200.00	200.00	300.00
		CAT 'B'		300.00	200.00	200.00	250.00
80		General Goods - Sales (e.g. Generator, Water pump, Chain saw, etc.)	Per Annum				
		CAT A - Large		1000	200.00	400.00	600.00

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		CAT B - Medium		600	150.00	400.00	500.00
		CAT C - Small		500	150.00	300.00	400.00
81		Glass Sellers (Tainted /Plain)	Per Annum				
		CAT A - Small Scale		300.00	60.00	60.00	100
82		Gold/Diamond Dealers	Per Annum				
		Registration Fees			200.00	200.00	200.00
		CAT A - Refinery		3,000.00	1,500.00	1,500.00	1,500.00
		CAT B - Merchants		1,500.00	1,500.00	1,500.00	1,500.00
		CAT C - Agents		1,250.00	1,200.00	1,200.00	1,200.00
		CAT D - Goldsmith		750.00	500.00	500.00	500.00
83		Hair & Beauty Service Providers	Per Annum				
		CAT A - Salon with pedicure, manicure, braiding/weaving		600.00	200.00	200.00	200.00
		CAT A - Big Salon		400.00	120.00	120.00	200.00
		CAT B - Small Salon		200.00	70.00	100.00	150.00
		CAT C - Braiding and Weaving Only		300.00	100.00	100.00	120.00
		CAT D - Braiding Only		200.00	60.00	60.00	100.00
84		Hawkers Licence	Per Month				
		CAT A - Barbers		5.00	5.00	5.00	5.00
		CAT B - Used Shoe Sellers		6.00	5.00	5.00	5.00
		CAT C - Used Clothe Sellers		6.00	5.00	5.00	5.00
		CAT D - Herbal Medicine Sellers		4.00	4.00	4.00	4.00
		CAT E - Watch/Necklace Sellers		5.00	4.00	4.00	4.00
		CAT F - Confectionary Sellers		4.00	4.00	4.00	4.00
		CAT G - Cloth and Material Sellers		7.00	5.00	5.00	5.00
		CAT H - Leather Product Sellers		4.00	4.00	4.00	4.00
		CAT I - Foodstuff Sellers		4.00	4.00	4.00	4.00
		CAT J - Others		3.00	3.00	3.00	3.00
85		Health Facilities – Private	Per Annum				
	iii.	Hospitals/Clinics					
		CAT A - Specialised (Chiropractic /Homeopathic etc.)		1,800.00	300.00	300.00	500.00
		CAT B - In and Outpatient		1,200.00	500.00	500.00	800.00
		CAT C - Outpatient		700.00	400.00	400.00	600.00
	iv.	Maternity Homes					
		CAT A - General Services		800.00	200.00	300.00	400.00
		CAT B - Midwifery Services		800.00	200.00	300.00	400.00

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	v.	Medical Laboratory Facilities					
		CAT A - General Services		1,000.00	350.00	350.00	400.00
		CAT B - Specialised Services		550.00	300.00	300.00	350.00
		CAT C - Ordinary Services		300.00	200.00	200.00	250.00
	vii.	Licenced Herbal Medicine Units					
		CAT A - Medicine Producers Only (Local)		550.00	200.00	200.00	300.00
		CAT -B Herbal Shops (Local)		250.00	150.00	150.00	250.00
		CAT C - Shop on wheel (Mobile)		350.00	120.00	120.00	200.00
86		Ice Cream/Yoghurt Dealers	Per Annum				
		CAT A - Wholesale/Depot		900.00	200.00	200.00	250.00
		CAT B - Retail		250.00	100.00	100.00	150.00
87		Interior/Event Decorators	Per Annum				
		CAT A - Individuals		400.00	160.00	160.00	200.00
88		Laundry Services	Per Annum				
		CAT A - Small Scale		300.00	150.00	150.00	200.00
89		Leather Works	Per Annum				
		CAT A - Producers (Handmade)		200.00	120.00	120.00	150
		CAT B - Repairers (e.g Cobbler or Shoe Shine)		150.00	50.00	50.00	100
90		Livestock Farms	Per Annum				
		CAT A - Small-sized		300.00	150.00	150.00	150
		CAT B - Very Small-sized		100.00	80.00	80.00	100
91		Lottery Business Operators	Per Annum				
		Registration Fees		700.00	500.00	500.00	600
		CAT A - National Marketing Companies/Agents		2,000.00	1,500.00	1,500.00	1,600.00
		CAT B - Lotto Receiver		400.00	300.00	300.00	350.00
92		Lumber Business (Including Saw Mill)	Per Annum				
		CAT 'A' Lumber plus Saw Mill		6,000.00	5,000.00	5,000.00	5,000.00
		CAT 'B' Saw Mill Only (Large)		2,000.00	1,800.00	1,800.00	1,800.00
		CAT 'C' Saw Mill Only (Small)		1,000.00	1,000.00	1,000.00	1,000.00
93		Mattress/Foam Products Dealers	Per Annum				
		CAT A - Retailers (Large Scale)		600.00	450.00	450.00	500.00
		CAT A - Retailers (Medium Scale)		300.00	250.00	250.00	300.00
		CAT B - Retailers (Small Scale)		250.00	200.00	200.00	250.00

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94	Milling Businesses (For Food)	Per Annum				
	CAT A - Above 3 Machines		300.00	150.00	150.00	200.00
	CAT B - 2-3 Machines		300.00	150.00	150.00	200.00
	CAT C - 1 Machine Only		300.00	120.00	120.00	200.00
95	Mineral Water Producers	Per Annum				
	CAT A - Bottled, Sachet & Filtered Water		1,500.00	1,200.00	1,200.00	1,300.00
	CAT B - Bottled & Sachet Water		1,500.00	1,000.00	1,000.00	1,200.00
	CAT C - Sachet Water		600.00	300.00	300.00	400.00
96	Mineral Water Distribution/Sales	Per Annum				
	CAT A - Retail (Large)		150.00	150.00	150.00	200.00
	CAT B - Retail (Medium)		200.00	150.00	150.00	200.00
	CAT C - Retail (Small)		150.00	120.00	120.00	150.00
97	Mining Companies' Registration	Onetime Payment				
	CAT A - Large Scale		9,000.00	9,000.00	9,000.00	
	CAT B - Medium Scale		8,250.00	8,000.00	8,000.00	
	CAT C - Small Scale		8,000.00	7,500.00	7,500.00	7,500.00
	CAT D - Prospecting		6,000.00	6,000.00	6,000.00	6,000.00
	CAT E - Publication		3,500.00	3,500.00	3,500.00	3,500.00
98	Mining Operating Licence	Per Annum				
	CAT A - Large Scale		60,000.00	50,000.00	50,000.00	50,000.00
	CAT B - Medium Scale		30,000.00	30,000.00	30,000.00	30,000.00
	CAT C - Small Scale		7,000.00	7,000.00	7,000.00	7,000.00
99	Mining Sub-Contractors	Per Annum				
	CAT A - Explorers etc.		30,000.00	25,000.00	25,000.00	25,000.00
	CAT B - Haulage/Excavator operation etc.		9,000.00	8,000.00	8,000.00	8,000.00
	CAT C - Medical Services, Consultants, Technicians etc.		3,000.00	2,500.00	2,500.00	2,500.00
	CAT D - Transport Services & Catering Services		3,000.00	3,000.00	3,000.00	3,000.00
	CAT E - Other Professional Services		2,000.00	2,000.00	2,000.00	2,000.00
100	Mobile Phone & Accessories Sales/Assembling/Repairs	Per Annum				
	CAT A - Retail/Repairs		1,000.00	200.00	200.00	300
	CAT B - Retail Only		500.00	120.00	120.00	250
	CAT C - Repairs Only		300.00	100.00	100.00	200
	CAT D - Repairs Only (Small)		200.00	70.00	70.00	150
	CAT E - Table Top		200.00	50.00	50.00	150
101	Mobile Phone Cards Sales	Per Annum				
	CAT A - Distribution/Retail		300.00	300.00	300.00	300.00
	CAT B - Distribution Only		250.00	100.00	100.00	100.00

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		CAT C - Retail		50.00	50.00	50.00	50.00
102		Mobile Sales Vans (Per Vehicle)	Per Annum	250.00	100.00	100.00	100.00
103		Musical Instrument Sales	Per Annum				
		CAT A - Retail (Small)		300.00	150.00	150.00	150.00
104		Optical Services	Per Visit				
		CAT A - Small Scale(Mobile Services)		150.00	150.00	150.00	150.00
105		Pharmaceutical Companies	Per Annum				
		CAT A - Licensed Chemical Shop		500.00	200.00	200.00	350
		CAT B - Licensed Chemical Shop					
		CAT C - Licensed Chemical Shop					
105		Photographers / Video Operators	Per Annum				
		CAT A - Photo Shops/Studio		200.00	80.00	80.00	100.00
		CAT B - Individual video and photography operators		150.00	45.00	45.00	100.00
106		Plastic Product Sales (Including Water tanks)	Per Annum				
		CAT A- Retail (Small)		300.00	150.00	150.00	200
		CAT B - Polyethylene Sellers		300.00	150.00	150.00	200.00
107		Plywood Sellers	Per Annum				
		CAT 'A' (Small)		500.00	200.00	200.00	300.00
108		Poultry Farms	Per Annum				
		CAT A - Up to 500		300.00	150.00	150.00	200.00
109		Printing Houses	Per Annum				
		CAT A- Binders		1,000.00	200.00	200.00	400.00
		CAT B - Others		200.00	200.00	200.00	200.00
		CAT C - Newspaper/Periodicals Vendors		100.00	50.00	50.00	50.00
	ii.	Draughtsmanship Business					
		CAT 'A'		400.00	300.00	300.00	300.00
		CAT 'B'		300.00	200.00	200.00	200.00
110		Quarry/Sand Operators	Per Annum				
		Registration of Business		20,000.00	15,000.00	15,000.00	15,000.00
		Renewal of Registration		15,000.00	10,000.00	10,000.00	10,000.00
		CAT A - Mechanised Quarry		50,000.00	20,000.00	20,000.00	20,000.00
		CAT B - Sand Winning		1,500.00	1,400.00	1,400.00	1,400.00
		CAT C - Quarry(Conveyance Fee	PER 3.00 ³	PER 6.00 ³	PER 5.00 ³	PER 5.00 ³	PER 5.00 ³
111		Electrical Appliance Repairs (e.g. refrigerator, air condition, iron, etc.)					

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		CAT 'A'		1,000.00	300.00	300.00	500.00
		CAT 'B'		500.00	200.00	200.00	400.00
112		Refuse Dump Container Managers	Per Annum				
		CAT 'A'		250.00	100.00	100.00	100.00
		CAT 'B'		200.00	84.00	84.00	84.00
		CAT 'C'		120.00	60.00	60.00	60.00
113		Registration of Associations & Religious Bodies	Per Annum	300.00	200.00	200.00	200.00
114		Scrap Metal Dealers (Including Mine Scrap)	Per Annum				
		CAT A - Small Scale (Collection Points)		600.00	300.00	300.00	400
115		Service/Filling Stations	Per Annum				
		CAT A - Fuel and Shopping Centres		3000.00	1400.00	1400.00	1,600.00
		CAT A - Fuel Only		2,500.00	1,200.00	1,200.00	1,500.00
		CAT B- Surface Tank Points		1,500.00	700.00	700.00	800.00
		CAT C - LPG Only (Small)		1,500.00	1,000.00	1,000.00	1,000.00
116		Signage Makers	Per Annum				
		CAT A - Digital		500.00	150.00	100.00	100.00
		CAT B - Non-digital		400.00	100.00	84.00	84.00
117		Signage Writers	Per Annum		60.00	60.00	60.00
		CAT A - Electronic		400.00	100.00	200.00	200.00
		CAT B - Manual		250.00	60.00	60.00	60.00
118		Spare Parts Sales Outlets (New)	Per Annum				
		Category A - Retailers (Small)		1,000.00	400.00	400.00	400.00
119		Spare Parts Sales Outlets(Second-hand)	Per Annum				
		Category A- Retailers (Small)		500.00	150.00	150.00	300.00
		Category B - Kiosk/Table Top		200.00	50.00	50.00	100.00
		Sand Winning	Per Annum		1,200.00	1,200.00	
120		Telecommunication Companies	Per Annum				
	i.	Phone and Internet Services Providers					
		CAT A - Outsourced Service Centres		6,000.00	2,000.00	2,000.00	2000
121		Toilet Operators (Private)	Per Annum				
		CAT A- 9-16 Seater		100.00	150.00	150.00	150.00
		CAT B - Up to 8 Seater		75.00	100.00	100.00	100.00
122		Tourism Licenced Facilities	Per Annum				
	A.	Accommodation Facilities					
	iii.	Hotels					

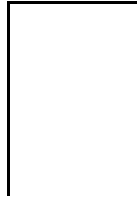
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	CAT A		3,500.00	2,500.00	2,500.00	2,500.00
	CAT B		2,500.00	2,000.00	2,000.00	2,000.00
ii.	Guest Houses		1,200.00	1,000.00	1,000.00	1,000.00
C.	Body Building Gym					
	CAT A - Medium Scale		200.00	150.00	150.00	150.00
	CAT B - Small Scale		250.00	80.00	80.00	100.00
D.	Eating/Catering Houses					
i.	Restaurants					
	CAT A		600.00	300.00	300.00	400.00
ii.	Informal Catering Services					
-	Traditional Catering Establishments (chop bars)					
	CAT A - Grade 1		300.00	150.00	150.00	250
	CAT B - Grade 2		75.00	75.00	75.00	100.00
-	Drinking Bars					
	PUB's		1,500.00	1,000.00	1,000.00	1000
	CAT A - Grade 1		500.00	200.00	200.00	300
	CAT B - Grade 2		250.00	150.00	150.00	200
-	Local Fast Food Vendors					
	CAT A - Grade 1		300.00	120.00	120.00	150.00
	CAT B - Grade 2		150.00	75.00	75.00	100.00
123	Transport Unions (Lorry park Operations)	Per Annum				
	CAT A(GPRTU)		1,200.00	1,000.00	1,000.00	1,000.00
	CAT B(O&A)		900.00	700.00	700.00	700.00
	CAT C (Locals)		600.00	500.00	500.00	500.00
124	TV & Radio Repairers	Per Annum	100.00	120.00	120.00	120.00
125	Vehicle – Driver’s Registration	Onetime Payment				
	Taxi Licence		15.00	15.00	15.00	15.00
	Trotro/Bus Licence		25.00	25.00	25.00	25.00
	Heavy Duty Licence		40.00	20.00	20.00	20.00
	Multi-Purpose Licence		50.00	30.00	30.00	30.00
	Wheel Cart Licence		3.00	2.00	2.00	2.00
	Truck Vehicle Licence		50.00	50.00	50.00	50.00
	Tricycles/ Pragya		25.00	15.00	15.00	15.00
	Motorcycles		15.00	10.00	10.00	10.00
126	Vehicle Stickers for Embossment	Per Annum				
i.	General					
	Taxi		500.00	40.00	40.00	40.00
	Heavy Duty		50.00	30.00	30.00	30.00
	Light Duty		45.00	20.00	20.00	20.00
	Multi-Purpose		25.00	15.00	15.00	15.00
	4 - Wheel Cart (Truck)		3.00	2.00	2.00	2.00
	1 & 2- Wheel Cart		2.00	1.00	1.00	1.00

SUAMAN DISTRICT ASSEMBLY 2026 FEE FIXING RESOLUTION

		Pragya		35.00	30.00	30.00	30.00
		Tricycles/ Motorcycles(Per Unit)		35.00	10.00	10.00	10.00
		Bicycle (Per Unit)		20.00	5.00	5.00	5.00
		Embossment of Taxi Cab		300.00	300.00	300.00	300.00
		Embossment of Buses		300.00	300.00	300.00	300.00
	ii.	Buses/Trotro					
		46 Passengers and above		45.00	20.00	20.00	20.00
		34 - 45 Passengers		35.00	15.00	15.00	15.00
		24 - 33 Passengers		30.00	15.00	15.00	15.00
		8 - 23 Passengers		25.00	15.00	15.00	15.00
	iii.	Trucks					
		Articulator / Timber Trucks		90.00	50.00	50.00	50.00
		Cargo Trucks (Above 10 Tonnes)		55.00	40.00	40.00	40.00
		Cargo Trucks/Kia (Below 10 Tonnes)		40.00	30.00	30.00	30.00
		Tipper Trucks:					
		Up to 9.5 Cubic metres		60.00	40.00	40.00	40.00
		10 - 14 Cubic metres		110.00	60.00	60.00	60.00
		15 - 25 Cubic metres		150.00	70.00	70.00	70.00
	ix.	Other Vehicles					
		Cesspit Emptier		250.00	200.00	200.00	200.00
127		Waste Management Companies					
	i	Refuse Collection Companies	Per Annum				
		CAT 'A'		250.00	150.00	150.00	150.00
128		Wood Fuel	Per Annum				
		CAT A - Charcoal Producers		120.00	120.00	120.00	120.00
		CAT B - Firewood Sellers (Medium)		150.00	120.00	120.00	120.00
		CAT C - Firewood Sellers (Small)		50.00	50.00	50.00	50.00
		CAT D - Charcoal Sellers		30.00	25.00	25.00	25.00

**SUAMAN DISTRICT ASSEMBLY
2026 FEE FIXING RESOLUTION**



8.0 SCHEDULE II: REVENUE UPPER LIMITS							
8.1 LICENCES/PERMITS							
8.1.2 Permits - Proportional Alternative							
Main Item	Sub Item	Item Description	Frequency/ Measure	District	2024	2025	2026
		Formula					
		BUILDING PLANS AND PERMITS	Per Project				
1		JACKET/APPLICATION FORMS		250.00	100.00	100.00	150.00
2		BUILDING PROCESSING FEE (Non-Refundable Deposit)					
	i.	RESIDENTIAL					
		General residential development (1 storey)		200.00	150.00	150.00	150.00
		2 storey residential development		200.00	170.00	170.00	170.00
		3 storey residential development (below a gross floor area of 450m ²)		210.00	200.00	200.00	200.00
		3 storey and above residential development (Above gross floor area of 450m ²)		420 + 30% of 420 per gross floor area of 450m ²	420 + 10% of 420 per gross floor area of 450m ²	420 + 10% of 420 per gross floor area of 450m ²	420 + 10% of 420 per gross floor area of 450m ²
		Apartments	Per Unit	190.00	200.00	200.00	200.00
	ii.	COMMERCIAL					
		Filling Station		10,000.00	6,000.00	6,000.00	8,000.00
		Shops					
		Up to 2 storey shops development		2,000.00	1,900.00	1,900.00	3,000.00
		Shops development (below a gross floor area of 450m ²)		200.00	170.00	170.00	170.00
		Shops development (above gross floor area of 450m ²)		400 + 30% of 400 per gross floor area of 450m ²	400 + 10% of 400 per gross floor area of 450m ²	400 + 10% of 400 per gross floor area of 450m ²	400 + 10% of 400 per gross floor area of 450m ²
		Hotels					
		Up to 2 Storey Hotel building		3,000.00	1,500.00	1,500.00	2,500.00
		Above 2 Storey Hotel building		8,000.00	1,600.00	1,600.00	5,000.00

SUAMAN DISTRICT ASSEMBLY
2026 FEE-FIXING RESOLUTION

	Hotel Building (above a gross floor area of 450m ²)		900 + 30% of 900 per gross floor area of 450m ²	400 + 10% of 900 per gross floor area of 450m ²	400 + 10% of 900 per gross floor area of 450m ²	400 + 10% of 900 per gross floor area of 450m ²
	Restaurants					
			District	2024	2025	2026
	Single storey restaurant		2,000.00	1,000.00	1,000.00	1,500.00
	2 storey restaurant		3,000.00	1,500.00	1,500.00	2,000.00
	3 storey restaurant		4,000.00	2,000.00	2,000.00	2,500.00
	Restaurant Building with gross floor area above 450m ²		800 + 30% of 800 per gross floor area of 450m ²	500 + 10% of 800 per gross floor area of 450m ²	500 + 10% of 800 per gross floor area of 450m ²	500 + 10% of 800 per gross floor area of 450m ²
	Banking hall					
	1 storey Banking hall		350.00	350.00	350.00	350.00
	2 storey Banking hall		500.00	450.00	450.00	450.00
	3 storey Banking hall		750.00	550.00	550.00	550.00
	Banking hall with a gross floor area above 450m ²		1500 + 30% of 1500 per gross floor area of 450m ²	1,000 + 10% of 1,000 per gross floor area of 450m ²	1,000 + 10% of 1,000 per gross floor area of 450m ²	1,000 + 10% of 1,000 per gross floor area of 450m ²
	Radio/TV station building					
	1 storey building		350.00	300.00	300.00	300.00
	2 storey building		500.00	400.00	400.00	400.00
	3 storey building		600.00	500.00	500.00	500.00
	Radio/TV station building with gross floor area above 450m ²		1200 + 30% of 1200 per gross floor area of 450m ²	800 + 10% of 800 per gross floor area of 450m ²	800 + 10% of 800 per gross floor area of 450m ²	800 + 10% of 800 per gross floor area of 450m ²
	Telecommunication Mast		20,000.00	15,000.00	15,000.00	15,000.00
	Printing houses					
	1 storey printing house		600.00	400.00	400.00	400.00
	2 storey printing house		1,000.00	600.00	600.00	600.00
	3 Storey printing house		1,500.00	1,000.00	1,000.00	1,000.00
	Printing house building with gross floor area above 450m ²		900+ 30% of 900 per gross floor area of 450m ²	500+ 10% of 500 per gross floor area of 450m ⁴	500+ 10% of 500 per gross floor area of 450m ⁴	500+ 10% of 500 per gross floor area of 450m ⁴
	Funeral home					
	CAT A - 3 storey funeral home		450.00	250.00	250.00	250.00
	CAT B - 2 storey funeral home		300.00	200.00	200.00	200.00
	CAT C - storey funeral home		250.00	150.00	150.00	150.00

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		Funeral home building with gross floor area above 450m ²		900 + 30% of 900 per gross floor area of 450m ²	500+ 10% of 500 per gross floor area of 450m ⁴	500+ 10% of 500 per gross floor area of 450m ⁴	500+ 10% of 500 per gross floor area of 450m ⁴
				District	2024	2025	2025
		Churches/mosque					
		1 storey church/mosque		500.00	400.00	400.00	400.00
		2 storey church/mosque		600.00	450.00	450.00	450.00
		3 storey church/mosque		700.00	500.00	500.00	500.00
		Church/Mosque building with gross floor area above 450m ²		800 + 30% of 800 per gross floor area of 450m ²	500 + 10% of 500 per gross floor area of 450m ²	500 + 10% of 500 per gross floor area of 450m ²	500 + 10% of 500 per gross floor area of 450m ²
		Hospital/clinic/laboratory					
		1 storey Hospital/clinic/laboratory		600.00	400.00	400.00	400.00
		2 storey Hospital/clinic/laboratory		700.00	500.00	500.00	500.00
		3 storey Hospital/clinic/laboratory		700.00	600.00	600.00	600.00
		Hospital/clinic/laboratory building with gross floor area above 450m ²		1100 + 30% of 1100 per gross floor area of 450m ²	600 + 10% of 600 per gross floor area of 450m ²	600 + 10% of 600 per gross floor area of 450m ²	600 + 10% of 600 per gross floor area of 450m ²
	v.	EDUCATION (PRIVATE)					
		Pre-school					
		1 storey pre-school		4,000.00	700.00	700.00	2,000.00
		2 storey pre-school		5,000.00	1,000.00	1,000.00	2,500.00
		3 storey pre-school		6,000.00	1,200.00	1,200.00	5,000.00
		Pre-school building with gross floor area above 450m ²		600 + 30% of 600 per gross floor area of 450m ²	300 + 10% of 300 per gross floor area of 450m ²	300 + 10% of 300 per gross floor area of 450m ²	300 + 10% of 300 per gross floor area of 450m ²
		Basic School					
		1 storey basic school		1,200.00	900.00	900.00	1,500.00
		2 storey basic school		1,500.00	1,200.00	1,000.00	2,000.00
		3 storey basic school		2,000.00	1,500.00	1,500.00	5,000.00

SUAMAN DISTRICT ASSEMBLY
2026 FEE-FIXING RESOLUTION

		Basic School building with gross floor area above 450m ²		1000 + 30% of 1000 per gross floor area of 450m ²	500 + 10% of 500 per gross floor area of 450m ²	500 + 10% of 500 per gross floor area of 450m ²	500 + 10% of 500 per gross floor area of 450m ²
	vi.	OPEN SPACE & RECREATIONAL DEVELOPMENT					
	xi.	Certificate of Habitation/Occupancy					
		Residential		250.00	100.00	100.00	100.00
	xii.	Temporary Structures		120.00	50.00	50.00	50.00
		Commercial		3,000.00	2,000.00	2,000.00	2,000.00
				District	2024	2025	2025
	xiii	Validation of Spatial Data					
		Checking of Site					
		0.16 acre		30.00	10.00	10.00	10.00
		0.17 acre - 0.32 acre		90.00	30.00	30.00	30.00
		0.33 acre - 1 acre		120.00	50.00	50.00	50.00
		Above 1 acre		150.00	60.00	60.00	60.00
		Tracing/Extract of Site					
		0.16 acre		70.00	20.00	20.00	20.00
		0.17 acre - 0.32 acre		180.00	30.00	30.00	30.00
		0.33 acre - 1 acre		300.00	50.00	50.00	50.00
		Above 1 acre		420.00	80.00	80.00	80.00
		Zoning Comments					
		0.16 acre		120.00	20.00	20.00	20.00
		0.17 acres - 0.32 acre		180.00	30.00	30.00	30.00
		0.33 acre - 1 acre		300.00	50.00	50.00	50.00
		Above 1 acre		420.00	80.00	80.00	80.00
		Surveying/Demarcation					
		0.16 acre		180.00	30.00	30.00	30.00
		0.17 acre - 0.32 acre		300.00	50.00	50.00	50.00
		0.33 acre - 1 acre		480.00	80.00	80.00	80.00
		Above 1 acre		600.00	10.00	10.00	10.00
3		PERMIT CHARGES					
	A.	New Development					
	i.	Building/Permanent Structure	Cost of construction	0.30%	0.32%	0.32%	0.32%
	ii.	Hoarding Permit (only)	Per metre	4.00	4.00	4.00	4.00
	iii.	Fence Wall Permit (only)	Per metre	7.00	5.00	5.00	5.00
	iv.	Mast Permit (Installation)	One Time Payment	12,000.00	5,000.00	5,000.00	5,000.00
	B.	Building Permit Renewal (upon expiration of original permit/extension of time)					
	i.	Residential		250.00	200.00	200.00	200.00
	ii.	Commercial		750.00	300.00	300.00	300.00
	iii.	Factories/ Industrial		1,000.00	500.00	500.00	500.00

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	iv.	Educational		1,000.00	300.00	300.00	300.00
	v.	Renewal for Temporary Structures		90.00	60.00	60.00	60.00
	C.	Permit to repair/renovate/ rehabilitate/refurbish/convert					
	i.	Telecommunication Mast		2,500.00	1,000.00	1,000.00	1,000.00
	ii.	All Others Structures		0.40% of Renovation Cost	0.05% of Renovation Cost	0.05% of Renovation Cost	0.05% of Renovation Cost
	D.	Temporary Structure Permit (Constructional Site)		District	2024	2025	2026
	i.	Industrial/Commercial Properties/Office		210.00	100.00	100.00	100.00
	ii.	Mixed Use		150.00	70.00	70.00	70.00
	iii.	Residential		90.00	50.00	50.00	50.00
	E.	Other Temporary Structures Permit (Provisional Site)					
	i.	Containers/Sealed Metal		300.00	120.00	120.00	120.00
	ii.	Container (Fabricated Metals)		150.00	80.00	80.00	80.00
	iii.	Sheds		100.00	40.00	40.00	40.00
	iv.	Wooden Kiosks		75.00	40.00	40.00	40.00
	F.	Other Charges					
	i.	Certified True Copy		Cost of reproducing new documents			
	ii.	Certificate of Habitation(COH)	% of Prevailing Building Permit Fee	15%	3%	3%	3%
	iii.	Demolition Permit	Per case	600.00	100.00	100.00	100.00
	vii.	Permit For Construction of Additional Septic Tank					
		Residential	Per Tank	50.00	50.00	50.00	50.00
		Commercial and Industrial	Per Tank	110.00	100.00	100.00	100.00
	viii.	Permit For Construction of Additional Tanks					
		Filling Stations and Others	Per Tank	900.00	400.00	400.00	400.00
4		APPROVAL FEES FOR LAND APPLICATION					
		SUB-DIVISIONS					
	i.	Residential					
		1st Class					
		0.16 acre		4,800.00	1,000.00	1,000.00	1,000.00
		0.17 - 0.32acre		5,500.00	1,100.00	1,100.00	1,100.00
		0.33 - 1 acre		6,500.00	1,200.00	1,200.00	1,200.00
		Above 1 acre		10,000.00	2,000.00	2,000.00	2,000.00
		2nd Class					
		0.16 acre		2,000.00	400.00	400.00	400.00

SUAMAN DISTRICT ASSEMBLY
2026 FEE-FIXING RESOLUTION

		0.17 - 0.32acre	2,700.00	700.00	700.00	700.00
		0.33 - 1 acre	3,500.00	800.00	800.00	800.00
		Above 1 acre	5,000.00	1,000.00	1,000.00	1,000.00
		3rd Class				
		0.16 acre	1,200.00	200.00	200.00	200.00
		0.17 - 0.32acre	2,100.00	500.00	500.00	500.00
		0.33 - 1 acre	3,000.00	700.00	700.00	700.00
			District	2024	2025	2026
		Above 1 acre	4,500.00	800.00	800.00	800.00
	ii.	Commercial				
		0.16 acre	6,500.00	2,000.00	2,000.00	2,000.00
		0.17 acre - 0.32 acre	8,000.00	3,000.00	3,000.00	3,000.00
		0.33 - 1 acre	9,000.00	4,000.00	4,000.00	4,000.00
		Above 1 acre	10,000.00	5,000.00	5,000.00	5,000.00
	v.	Education				
		0.32 acre	8,500.00	1,500.00	1,500.00	1,500.00
		0.32 - 1 acre	9,500.00	2,000.00	2,000.00	2,000.00
		Above 1 acre	11,500.00	3,500.00	3,500.00	3,500.00
5		CHANGE OF USE				
	i.	Residential to commercial				
		3rd Class				
		Up to 0.32 acre	4,200.00	1,200.00	1,200.00	1,200.00
		0.33 - 1 acre	5,500.00	1,500.00	1,500.00	1,500.00
		Above 1 acre	7,500.00	2,000.00	2,000.00	2,000.00
	ix.	Open space to residential				
		0.32 - 1 acre	11,000.00	2,000.00	2,000.00	2,000.00
		Above 1 acre	13,000.00	3,000.00	3,000.00	3,000.00
	x.	Open space to education				
		Up to 0.32 acre	8,500.00	850.00	850.00	850.00
		0.33 - 1 acre	11,000.00	1,100.00	1,100.00	1,100.00
		Above 1 acre	13,000.00	1,300.00	1,300.00	1,300.00
	xi.	Open space to mixed use				
		Up to 0.32 acre	10,000.00	1,000.00	1,000.00	1,000.00
		0.33 - 1 acre	11,500.00	1,100.00	1,100.00	1,100.00
		Above 1 acre	13,000.00	1,300.00	1,300.00	1,300.00
		Publication of Approved Rezoning Request	3,000.00	500.00	500.00	500.00

**SUAMAN DISTRICT ASSEMBLY
2026 FEE-FIXING RESOLUTION**

REVENUE UPPER LIMITS							
FEES							
Main Item	Sub item	Description of Item	Frequency / Measure	District	2024	2025	2026
1		Burial (Cemetery) Fees					
	i.	General	Per Burial				
		CAT A - 1 - 5 years		20	15.00	15.00	15.00
		CAT B - 6 -17 years		30	20.00	20.00	20.00
		CAT C - Adults (Above 18 years)		500	200.00	200.00	200.00
		CAT D - Tombstone e.g. marble, terrazzo, vault		3,000	2,000.00	2,000.00	2,000.00
		CAT E- Concrete Vault with building		3,500	1,200.00	1,200.00	1,200.00
		CAT F- Concrete Vault with iron bars/chain fencing		2,625	1,500.00	1,500.00	1,500.00
	ii.	Grave space reservation - Public Cemetery					
		CAT A - Allocation	Onetime Payment	3,000	1,500.00	1,500.00	1,500.00
		CAT B - Renewal/ Maintenance	Per Annum	600	500.00	500.00	500.00
	iii.	Cremation	Per Burial				
		CAT A - Foreigners		600	600.00	600.00	600.00
		CAT B - Non Association Members, Ghanaians		400	400.00	400.00	400.00
		CAT C - Association Members, Ghanaians		300	400.00	400.00	400.00
	vi.	Burials at Home	Per burial	18,000	1,000.00	1,000.00	1,000.00
	vii.	Exhumation of Corpse	Per Court Order	1000	800.00	800.00	800.00
2		Business/Product Promotion	One Week	250	200.00	200.00	200.00
4		Conservancy					
	i.	Franchised					
		Franchise - Public Toilet Operators	Per Month	Fee based on Resolution of the Assembly	200.00	200.00	200.00
		WC	Per Visit	1	1.00	1.00	1.00
		KVIP	Per Visit	1	0.50	0.50	0.50
		Franchise - Public Urinal Operators	Per Month	Fee based on Resolution of the Assembly	50.00	50.00	50.00
	ii.	Assembly Operated					
		Public Toilet	Per Visit	1	1.00	1.00	1.00
		Public Urinals	Per Visit	0.5	0.50	0.50	0.50

**SUAMAN DISTRICT ASSEMBLY
2026 FEE-FIXING RESOLUTION**

				DISTRICT	2024	2025	2026
5		Crusade Outreach /Concert Programmes	Per Day	40	30.00	30.00	30.00
6		Environmental Health Inspection and Certificate fee	Per Visit				
	i.	Application Forms		10	10.00	10.00	10.00
	ii.	Suitability (Health) Certification					
		CAT A - Hotels and Restaurants		250	150.00	150.00	150.00
		CAT B - Chop and Drinking Bars		100	50.00	50.00	50.00
		CAT C - Food Vendors		60	50.00	50.00	50.00
7		Export/Conveyance					
	i.	Animals					
		Cow (Foreign Heardsmen)	Per animal	50	30.00	30.00	30.00
		Cow (Local Heardsmen)	Per animal	12	6.00	6.00	6.00
		Sheep, Goats, Pigs, Donkey, Dog etc.	Per animal	6	2.00	2.00	2.00
		Birds		2	1.00	1.00	1.00
		Fish	Per basket	3	2.00	2.00	2.00
		Bush Meat	Per animal	3	2.00	2.00	2.00
	ii.	Bamboo	Per 100 Culms	10	5.00	5.00	5.00
	iii.	Cane/Rattan	Per Bundle	7	5.00	5.00	5.00
			Per Maxi bag	4	3.00	3.00	3.00
			Per Mini bag	3	2.00	2.00	2.00
	v.	Charcoal	Per bag	30	1.00	1.00	1.00
	vi.	Firewood					
		- Articulated Truck	Per load	100	80.00	80.00	80.00
		- Mummy Truck	Per load	80	50.00	50.00	50.00
		- Kia Truck	Per load	50	40.00	40.00	40.00
		- Abossey Okai macho motor king/ Donkey Cart	Per load	7	5.00	5.00	5.00
	vii.	Fruits (Banana, Mango, Pawpaw, Pineapple, Pear, Oranges etc.)	Per crate/bag/basket	2	1.00	1.00	1.00
		Coconut	Per load	3	2.00	2.00	2.00
	x.	Palm Fruit (Articulated, Kia, Mummy truck, 'Abossey Okai Macho', Motor king etc.)	Per Load	40	30.00	30.00	30.00
	xi.	Stones/Quarry/Gravel Products					
		- Above 7 Tonnes	Per load	200	100.00	100.00	100.00
		- 6 to 7 Tonnes	Per load	180	100.00	100.00	100.00
		- Up to 5 Tonnes	Per load	100	60.00	60.00	60.00
	xii.	Sand including river and sea sand					

**SUAMAN DISTRICT ASSEMBLY
2026 FEE-FIXING RESOLUTION**

	- Above 7 Tonnes	Per load	20	20.00	20.00	20.00
	- 6 to 7 Tonnes	Per load	12	12.00	12.00	12.00
	- Up to 5 Tonnes	Per load	10	8.00	8.00	8.00
xiii.	Roots and Tubers					
	Yam	100 pieces	15	15.00	15.00	15.00
	Yam - Articulator Truck	Per load	35	30.00	30.00	30.00
			DISTRICT	2023	2023	2023
	Yam - Mummy Truck	Per load	25	30.00	20.00	20.00
	Yam - Kia Truck	Per load	15	15.00	15.00	15.00
	Yam - Abossey Okai macho motor king	Per load	10	10.00	10.00	10.00
	Cocoyam, Cassava, Potato	Per Maxi bag	4	2.00	2.00	2.00
		Per Mini bag	3	1.00	1.00	1.00
xiv.	Vegetable dealers	Per bag/crate/basket	2	1.00	1.00	1.00
xv.	Palm Oil, Coconut Oil, Groundnut Oil	Per gallon (4.5 Litres)	3	3.00	3.00	3.00
xvi.	Sawn Wood Export					
	KIA Truck	Per Load	75	50.00	50.00	50.00
	Tipper Truck	Per Load	200	150.00	150.00	150.00
	Cargo Truck	Per Load	180	150.00	150.00	150.00
	Articulator Truck	Per Load	200	180.00	180.00	180.00
xix.	Off-Loading/Landing Fee					
	CAT A - Articulator Truck		150	20.00	20.00	20.00
	CAT B - Cargo trucks & Buses		120	15.00	15.00	15.00
8	Health Certificate			12.00	12.00	12.00
9	Lorry Park Fee					
i.	Commercial Vehicles	Per day				
	Taxi/Hiring		4	1.00	1.00	1.00
	Mini Bus Up to 12-23 seater		5	2.00	2.00	2.00
	Bus/Kia Up to 24-33 seater		6	3.00	3.00	3.00
	Bus/Kia (33 seater +)		7	4.00	4.00	4.00
	Articulated truck		7	5.00	5.00	5.00
	Tipper truck		1	1.00	1.00	1.00
	Lorry park Overseer (Book men)		1	1.00	1.00	1.00
	Rig Saw (Yellow Tricycle)		1	1.00	1.00	1.00
	Non-Lorry Park Mobile Vehicles (e.g. Taxi)		4	2.00	2.00	2.00
10	Market	Per day/night				
	Market Tolls (Daily/ Night Tolls)		2	1.00	1.00	1.00
11	Marriage Fees					
	Ordinance (Cap 127)	Per Registratio n	110	100.00	100.00	100.00
	Customary Marriage	Per Registratio n	100	70.00	70.00	70.00

**SUAMAN DISTRICT ASSEMBLY
2026 FEE-FIXING RESOLUTION**

		Divorce Certificate (Customary)	Per Document	500	250.00	250.00	250.00
		Registrar's Certificate	Per Document	50	35.00	35.00	35.00
		Certificate of Marriage	Per Document	50	35.00	35.00	35.00
		Certified True Copy	Per document	90	50.00	50.00	50.00
		Filing of Notice/Caveat (First)		50	35.00	35.00	35.00
		Filing of Notice/Caveat (Final)		50	35.00	35.00	35.00
				DISTRICT	2023	2023	2023
		Authentication of Marriage Certificate		50	35.00	35.00	35.00
		Marriage ceremony (Weekdays)		800	50.00	50.00	50.00
		Marriage ceremony (Week-end)		110	80.00	80.00	80.00
		Search Fee (for marriage registration)		35	30.00	30.00	30.00
		Use of Assembly's Hall - Marriage Ceremony	Per 30 Minutes	75	70.00	70.00	70.00
		Registration of Churches for Marriage	Per Church	2,000	1,000.00	1,000.00	1,000.00
		Spinster/ Bachelor Certificate		150	100.00	100.00	100.00
		Registration of Marriage by Proxy	Per Registratio n	500	300.00	300.00	300.00
		Online Marriage Registration					
		Authentication of Marriage Certificate	Per document	75	70.00	70.00	70.00
		Marriage Certificate(Search)	Per document	20	20.00	20.00	20.00
		Certified True Copy of Marriage Certificate	Per document	50	50.00	50.00	50.00
		After Marriage Certificate Search	Per document	50	50.00	50.00	50.00
12		Re-allocation Fees for Assembly Store/Stall	One Time Payment				
	i.	Stall					
		CAT A - In CBD		700	300.00	300.00	300.00
		CAT B - Satellite Markets		600	150.00	150.00	150.00
		CAT C - Outside CBD		500	100.00	100.00	100.00
	ii.	Store					
		CAT A - In CBD		1,200	300.00	300.00	300.00
		CAT B - Satellite Markets		1,100	200.00	200.00	200.00
		CAT C - Outside CBD		900	100.00	100.00	100.00
13		Sale of Contract Documents –					
	A	Class B (Mun./Dist.)					
	i.	Goods & Services					

**SUAMAN DISTRICT ASSEMBLY
2026 FEE-FIXING RESOLUTION**

		CAT A - Above 400,000 (Approved by Regional Tender Review Committee)		2000	800.00	800.00	800.00
		CAT B - Above 50,000 - 400,000 (Approved by Entity Tender Committee)		1500	600.00	600.00	600.00
		CAT C - Up to 50,000 (Approved by Entity Head)		1000	200.00	200.00	200.00
	ii.	Works					
		CAT A - Above 550,000 (Approved by Regional Tender Review Committee)		3000	1,000.00	1,000.00	1,000.00
		CAT B - Above 90,000 - 550,000 (Approved by Entity Tender Committee)		2000	800.00	800.00	800.00
		CAT C - Up to 90,000 (Approved by Entity Head)		1000	250.00	250.00	250.00
				DISTRICT	2024	2025	2025
14		Search Fee (General Information)	One Time Payment	120			
					10.00	10.00	10.00
15		Slaughter House			5.00	5.00	5.00
		Slaughter of Cow/Donkey	Per animal	30	5.00	5.00	20.00
		Slaughter of Sheep/Goat/ Pig	Per animal	12	2.00	2.00	10.00
16		Warehouse Charges (In The Market)					
	i.	Daily /Overnight Charges (Per head load)		2	1.00	1.00	1.00
	ii.	Monthly Charges					
		General Charges (Per 17 square meters)		30	10.00	10.00	10.00
		Handling charges(Per tonne)		12	5.00	5.00	5.00
		Storage (Per tonne)		6	3.00	3.00	3.00
		Administrative charges (Per tonne)		6	3.00	3.00	3.00
	iii.	Liquid oil (drums - Per head load)					
		One (1) drum		6	3.00	3.00	3.00
		One (1) Jerri can		3	2.00	2.00	2.00
		Others (negotiable)		2	1.00	1.00	1.00
17		Warehouse Charges (Outside Market)					
		CAT A - Above 20 Sq. metres	Per month	2,400	500.00	500.00	500.00
		CAT B - 16 to 20 Sq. metres	Per month	1,800	300.00	300.00	300.00
		CAT C - 11 to 15 Sq. metres	Per month	1,200	200.00	200.00	200.00
		CAT D - 6 to 10 Sq. metres	Per month	600	100.00	100.00	100.00
		CAT E - Up 5 Sq. metres	Per month	300	50.00	50.00	50.00
18		Waste Management	Per Trip				

**SUAMAN DISTRICT ASSEMBLY
2026 FEE-FIXING RESOLUTION**

	A	Dislodgement of Liquid Waste					
	B	Solid Waste Collection Services (Domestic)	(Per month)				
	i.	Communal Collection Service					
		CAT A - Pay-as-you-dump		3	2.00	2.00	2.00
		CAT B - Pay-as-you-dump		2	1.00	1.00	1.00
		CAT C - Others		12	5.00	5.00	5.00
	ii.	Door to Door Collection Service	Per month				
		CAT A - 1st Class Residential Area		60	20.00	20.00	20.00
		CAT B - 2nd Class Residential Area		35	10.00	10.00	10.00
		CAT C - 3rd Class Residential Area		12	5.00	5.00	5.00
	iii.	Sewage Maintenance Fees					
		CAT A - Public Toilets		7	5.00	5.00	5.00
		CAT B - Domestic Toilets		6	4.00	4.00	4.00
		CAT C - Institutional Toilets		6	4.00	4.00	4.00
19		Road Block					
		CAT A - Collector Accesses	Per day	450	250.00	250.00	250.00
		CAT B - Local Accesses	Per day	210	150.00	150.00	150.00

**SUAMAN DISTRICT ASSEMBLY
2026 FEE FIXING RESOLUTION**

8.3 FINES							
Main Item	Sub Item	Item Description	Freq/ Measure	District	2024	2025	2026
		Formula					
1		Building Offences	Per Case				
	i.	Penalty for development without permit		50% of permit (in addition to principal)	50% of permit (in addition to principal)	50% of permit (in addition to principal)	50% of permit (in addition to principal)
	ii.	Occupying Newly Completed Developments without Occupancy (Habitation) Certificate		50% of permit (in addition to principal)	50% of permit (in addition to principal)	50% of permit (in addition to principal)	50% of permit (in addition to principal)
	iii.	Penalty For Unauthorised Placements		50% of permit (in addition to principal)	50% of permit (in addition to principal)	50% of permit (in addition to principal)	50% of permit (in addition to principal)
	iv.	Penalty for Refurbishment/ Renovation without permit		50% of permit (in addition to principal)	50% of permit (in addition to principal)	50% of permit (in addition to principal)	50% of permit (in addition to principal)
	v.	Penalty for development in unauthorised places		50% of permit (in addition to principal)	50% of permit (in addition to principal)	50% of permit (in addition to principal)	50% of permit (in addition to principal)
	vi.	Penalty for Violating 'Stop-Work' Order		50% of permit (in addition to principal)	50% of permit (in addition to principal)	50% of permit (in addition to principal)	50% of permit (in addition to principal)
	vii.	Installation of Radio/TV/Internet/Communication Mast & Others - Refusal to obtain permit		50% of permit (in addition to principal)	50% of permit (in addition to principal)	50% of permit (in addition to principal)	50% of permit (in addition to principal)
2		Environmental Health/Safety/ Sanitation Offences	Per Case				
	i.	Defecating at unauthorized places		60	50.00	50.00	50.00
	ii.	Urinating at unauthorized places		12	10.00	10.00	10.00
	iii.	Selling at unauthorized places		42	20.00	20.00	20.00
				DISTRICT	2024	2025	2025

**SUAMAN DISTRICT ASSEMBLY
2026 FEE FIXING RESOLUTION**

	iv.	Indiscriminate disposal/burning of refuse					
		Residential Area		450	100.00	100.00	100.00
		Office Area		360	100.00	100.00	100.00
	v.	Unpaid Fees for Refuse Collection Services		50% of amount owed (in addition to principal)	50% of amount owed (in addition to principal)	50% of amount owed (in addition to principal)	50% of amount owed (in addition to principal)
	vi.	Weedy grounds					
		Business/Commercial premises		1,500	500.00	500.00	500.00
		Residential premises		300	200.00	200.00	200.00
	vii.	Refusal to Re-plant Tree (after property development)					
		Individual		75	50.00	50.00	50.00
	viii.	Refusal to pay for Environmental Health Permit		50% of the principal (in addition to principal)	50% of the principal (in addition to principal)	50% of the principal (in addition to principal)	50% of the principal (in addition to principal)
	ix.	Refusal to comply with abatement					
		CAT A - Commercial		360	300.00	300.00	300.00
		CAT B - Residential		300	300.00	300.00	300.00
	x.	Excessive Noise Making					
		CAT A - Large groups		200	100.00	100.00	100.00
		CAT B - Medium groups		120	80.00	80.00	80.00
		CAT C - Small groups		60	40.00	40.00	40.00
		CAT D - Others (Special Permit)		30	20.00	20.00	20.00
	xi.	Cutting of trees without permit	Per Tree	30	30.00	30.00	30.00
3		Impounding – Stray Animals	Per animal/day				
		Impounding fee	Per animal	80	50.00	50.00	50.00
4		Miscellaneous Offences	Per Case				
	i.	Removal/Missing Property number plate		60	50.00	50.00	50.00
				DISTRICT	2024	2025	2025
	ii.	Removal/Destruction/Defacing of Street Name Signage		120% of replacement cost	110% of replacement cost	110% of replacement cost	110% of replacement cost

**SUAMAN DISTRICT ASSEMBLY
2026 FEE FIXING RESOLUTION**

	iii.	Destruction of Street Light Poles/Other road furniture		120% of replacement cost	110% of replacement cost	110% of replacement cost	110% of replacement cost
	iv.	Posting of bills at unauthorized places		60	20.00	20.00	20.00
	v.	Failure to pay BOP/Rate/Rent		30% of amount owed (in addition to principal)	30% of amount owed (in addition to principal)	30% of amount owed (in addition to principal)	30% of amount owed (in addition to principal)
	viii.	Penalty for bounced cheques		50% of cheque value	50% of cheque value	50% of cheque value	50% of cheque value
	ix.	Transfer of stalls/stores without Assembly approval		500	200.00	200.00	200.00
5		Retrieval Of Seized Tools/Machinery (For Various Offences)	Per Case				
		1st Time		90	50.00	50.00	50.00
		2nd Time		170	100.00	100.00	100.00
		3rd Time		250	150.00	150.00	150.00
	ii.	Riding bicycle and motorbike in the market	Per case	60	20.00	20.00	20.00
	iii.	Riding bicycle and motorbike on pedestrian walkways	Per case	60	20.00	20.00	20.00
	iv.	Clamping Charges (Obstruction /No Parking)	Per case				
		Heavy Duty (e.g. Articulated Trucks)		210	150.00	150.00	150.00
		Medium Heavy Duty Vehicles (Kia Trucks and Buses)		90	50.00	50.00	50.00
		Private/Light Vehicle (e.g. Saloon/4x4/ Pick-up)		60	30.00	30.00	30.00
		Dump Trucks (Tipper Trucks)		150	100.00	100.00	100.00
		Tricycles		30	20.00	20.00	20.00
	vi.	Impounded Vehicle	Overnight	30	20.00	20.00	20.00
	vii.	Refusal to obtain vehicle sticker	Per Case				
		CAT A - Articulated/ Tipper Trucks		90	50.00	50.00	50.00
		CAT B - Commercial/Private Vehicles		50	30.00	30.00	30.00
	viii.	Refusal to emboss sticker	Per case	120	100.00	100.00	100.00
	ix.	Selling on pavement			50.00	50.00	50.00
	x	Selling on the street			50.00	50.00	50.00
	xi	Refusal to acquire Taxi Driver Licence	Per case	30	20.00	20.00	20.00
7		Unauthorised Diversion	Per case				
				DISTRICT	2024	2025	2025

**SUAMAN DISTRICT ASSEMBLY
2026 FEE FIXING RESOLUTION**

	i.	Diversion of river/stream course		15,000	10,000.00	10,000.00	10,000.00
	ii.	Diversion of drains		7,000	5,000.00	5,000.00	5,000.00
	iii.	Channelling of sewage waste into drains		7,000	5,000.00	5,000.00	5,000.00
8		Illegal/Un-licenced Activities/Regis	Per Case				
		Gold Buying & Sales		15,000	10,000.00	10,000.00	10,000.00
		Logging and sale of logs		15,000	10,000.00	10,000.00	10,000.00
		Mining (Community Mining)		25,000	20,000.00	20,000.00	20,000.00
		Production and sale of Armunitions		20,000	15,000.00	15,000.00	15,000.00
		Quarry Operations		15,000	10,000.00	10,000.00	10,000.00
		Sand Winning		15,000	10,000.00	10,000.00	10,000.00

**SUAMAN DISTRICT ASSEMBLY
2026 FEE FIXING RESOLUTION**

8.0 SCHEDULE II: REVENUE UPPER LIMITS						
8.4 RATES						
Main Items	Sub Items	Item Description	Rate GH¢			
			District	2023	2024	2026
		Formula				
1		Basic Rates	6	1.00	2.00	2.00
2		Property Rates (Refer to Section 3.2)	Per annum			
		Assesed Rate				
		All Areas		0.02	0.02	0.02
		Unassessed Rate				
	i	Block Building	Per room	10.00	10.00	10.00
	ii	Mud house		5.00	5.00	5.00
3		Special Rates				
	i.	Bicycle Rates	2	1.00	1.00	1.00
	ii.	Cattle Rates - Aliens	25	10.00	10.00	10.00
	iii.	Cattle Rates - Residents	10	5.00	5.00	5.00
	iv.	Donkey Rates	25	10.00	10.00	10.00
	v.	Dog/Goat/Sheep Rates	3	2.00	2.00	2.00
	vi.	Pig Rates	7	3.00	3.00	3.00

**SUAMAN DISTRICT ASSEMBLY
2026 FEE FIXING RESOLUTION**

8.0 SCHEDULE II: REVENUE UPPER LIMITS							
8.5 RENT							
Main Item	Sub Item	Item Description	Frequency/ Measure	Rate GH¢			
				District	2023	2024	2026
		Formula					
1		Bill boards					
		CAT 'A'		3,000.00	1,000.00	1,000.00	1,200.00
		CAT 'B' (Memorial Adverts)		700.00	200.00	200.00	200.00
		CAT 'C' (Small of CAT 'B')		350.00	250.00	250.00	250.00
2		Hiring of Assembly Facilities	Per day				
	i.	CAT A - Assembly Hall		750.00	300.00	300.00	300.00
	v.	CAT E - Assembly Hall for Church Service and other events		240.00	150.00	150.00	150.00
	vi.	CAT F - Others		120.00	80.00	80.00	80.00
3		Market	Per Month				
	i.	Stores					
		CAT A - In CBD (Central Business District)		150.00	7.00	7.00	7.00
		CAT B - Satellite Markets		90.00	7.00	7.00	7.00
		CAT C - Outside CBD		60.00	7.00	7.00	7.00
		CAT D - Sub District Store		12.00	4.00	4.00	4.00
		CAT E - In CBD (Central Business District)		10.00	10.00	10.00	10.00
		CAT E - In CBD (Rent For First Two(2) Years)			300.00	300.00	300.00
	ii.	Stalls					
		CAT A - In CBD		6.00	5.00	5.00	5.00
		CAT B - Satellite Market		5.00	3.00	3.00	3.00
		CAT C - Outside CBD		4.00	3.00	3.00	3.00
		CAT D - Sub District Store		2.00	1.00	1.00	1.00
	ii.	Sheds					
		CAT A - In CBD		5.00	4.00	4.00	4.00
		CAT B - Satellite Markets		4.00	4.00	4.00	4.00
		CAT C - Outside CBD		2.00	2.00	2.00	2.00
		CAT D - Sub District Store		1.00	2.00	2.00	2.00
		CAT E - In CBD (Central Business District)			10.00	10.00	10.00
		CAT E - In CBD (Rent for first Two(2) Years)			300.00	300.00	300.00
	iii.	Rent of Undeveloped Lands	4x4 ft	15.00			
4		Official Residence	Per Month				
	i.	Management Staff Quarters			65.00	65.00	65.00
	ii.	Staff Quarters (2bedroom)			39.00	39.00	39.00
	iii.	Staff Quarters (1bedroom)			24.00	24.00	24.00
	iv.	Guest Houses					
5		Hiring of Parks					
	ii.	CAT B - Lorry Park (space rental)	Per month	750.00	300.00	300.00	300.00
	iii.	CAT C - Parade Grounds (Jubilee Parks)	Per day	420.00	100.00	100.00	100.00
6		24 Lockable Stores	2years				

**SUAMAN DISTRICT ASSEMBLY
2026 FEE FIXING RESOLUTION**

	I	CAT A- Front View		1,920.00	80.00	80.00	80.00
	II	CAT B- Outer View		1,200.00	50.00	50.00	50.00
7		19 Old Lockable Stores	2years				
		CAT A- Front View		1,200.00	60.00	60.00	60.00
8		72 IPEP Market Open Space	2years				
		Market Space		240.00	10	10	10
9		17 Old Market Shed	2years	480.00			
		Market Space	Per Month	20.00	20	20	20

**SUAMAN DISTRICT ASSEMBLY
2026 FEE FIXING RESOLUTION**

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**SUAMAN DISTRICT ASSEMBLY
2026 FEE FIXING RESOLUTION**

+ 8.6 INVESTMENT							
Main Item	Sub Item	Item Description	Frequency/ Measure	District	2024	2025	2026
1		Buildings					
		Guest houses					
		Recreational centres					
		Restaurants					
		Club Houses					
4		Land Banks					
		Industrial Estates					
		Serviced Plots					
5		Trading Services					
		Farms					
		Foodstuff					
		Laboratory					
		Canteen Services					
		Transport Services					
		Quarry (Stones)					
6		Equipment/Plant & Machinery /Assembly Hall		Per day			
	vi	Hiring of Assembly Hall		1000	500.00	500.00	500.00

It shall be the duty of every person liable to pay these rates and the amount thereof specified in this resolution to settle the amount due at the office of the Suaman District Assembly or to an accredited collector of the Assembly on or before **30th April, 2026** except that such payment have been made, such persons shall be liable for prosecution.

The foregoing resolution was adopted at a meeting of the Suaman District Assembly held on the 31st **October, 2025**.

In any situation not covered by the foregoing resolution, the Assembly reserves the right to charge a reasonable rate having regard to the nature of the economic activity undertaken by the person or anybody or persons.

.....
HON. STEPHEN OTU

(Presiding Member)

.....
EMMANUEL KWAME FIEBOR

(District Co-ordinating Director)