

# SUAMAN DISTRICT ASSEMBLY



In case of reply, the number  
and date of this letter should  
be quoted



Republic of Ghana

Our Ref: SDA/3/4/09

Your Ref: .....

P. O. BOX 23  
Dadieso  
Western North Region

9<sup>th</sup> July, 2024

**THE MANAGING DIRECTOR  
SABERTO CONSTRUCTION LIMITED  
P.O.BOX MC 01561  
TAKORADI**

**NOTIFICATION OF AWARD OF CONTRACT FOR THE CONSTRUCTION OF 1NO.  
6-UNIT CLASSROOM BLOCK, U-SHAPED FENCE WALL AND ANCILLARY  
FACILITIES AT ASOUPOKUA**

At the sitting of the Regional Tender Review Committee held on Thursday 4<sup>th</sup> July 2024, concurrent approval was given for the execution of the above mentioned project.

Subsequently, Suaman District Assembly has accepted your bid for the execution of the said project in the sum of One Million, Six Hundred and Ninety Eight Thousand, Six Hundred and Fifty Three Ghana Cedis and Twenty Five Ghana Pesewas (GH¢1,698,653.25) to be completed in eight (8) calendar months.

2. You shall therefore furnish the District Chief Executive within fourteen (14) days from the above with the following,

- I. either a performance security in the form of an unconditional bank guarantee in the amount of 10% of the contract sum; or a performance bond issued by an insurance company in good standing with the National Insurance Commission and acceptable to the employer in the amount of 30% of the contract sum.
- II. An application for advance mobilization payment supported by an advance mobilization bond, should you require advance mobilization payment. The said bond should be issued

by insurance company in good standing with National Insurance Commission and acceptable to the employer in the amount of 15% of the contract sum.

3. The Engineer/Project Manager for the contract is the District Works Engineer, Suaman District Assembly.

4. You are therefore required to contact the District Works Engineer for signing of the contract agreement and other necessary details.

5. Please contact the District Coordinating Director of the District Assembly for any clarification regarding details of the execution of the contract.

6. Kindly indicate in writing within one week from the above date whether you accept the above condition or not and it should be addressed to the

**THE DISTRICT CHIEF EXECUTIVE  
SUAMAN DISTRICT ASSEMBLY  
DADIESO**

7. Counting on your usual co-operation

  
**HON. PHILIP KWABENA BOAHEN  
(DISTRICT CHIEF EXECUTIVE)**

**Cc:**

District Coordinating Director, SDA  
District Planning Officer, SDA  
District Works Engineer, SDA  
District Finance Officer, SDA  
Procurement Officer, SDA  
District Budget Analyst, SDA  
Internal Auditor, SDA  
Assembly Member, Fanoma Electoral Area  
District Director of Education, Suaman  
The Administrator, District Assemblies Common Fund Secretariat